

Proposal for

**Preparation of two Publications on Gender and Urban Agriculture:**

- \* Women Feeding Cities: a publication based on the workshop held in Accra in 2004
- \* Guidelines and tools for gender mainstreaming in UA research, policy development, planning, implementation and monitoring

RUAF – Urban Harvest  
January 2006

Ir. Henk de Zeeuw  
Coordinator RUAF  
c/o ETC-Urban Agriculture, P.O. Box 64  
3830 AB Leusden, The Netherlands  
Phone +31-33-4326000  
Email [h.dezeeuw@etcnl.nl](mailto:h.dezeeuw@etcnl.nl)  
[www.etc-international.org](http://www.etc-international.org) ; [www.ruaf.org](http://www.ruaf.org)

Dr Gordon Prain  
Global Coordinator Urban Harvest  
c/o CIP, P.O. Box 1558  
Lima 12, Peru  
Phone + 51-1-317-5346 or 349-6017 (direct CIP)  
Email [g.prain@cgiar.org](mailto:g.prain@cgiar.org)  
[www.cipotato.org/urbanharvest](http://www.cipotato.org/urbanharvest)

## PROJECT OVERVIEW

- Title:** 2 Publications on Gender and Urban Agriculture:  
A - Women Feeding Cities: a publication of the workshop proceedings  
B - Guidelines on gender mainstreaming in UA research, policy development, planning, implementation and monitoring
- Estimated budget:** EUR 181,720, of which EUR 140,668 is requested from IDRC.
- Estimated duration:** Publication A: 15 months  
Publication B: 30 months
- General objective:** To take the knowledge development in the area of gender and urban agriculture a step further, by adding to the current conceptual framework a series of possibilities on how to go about the issue of gender in the urban agriculture context, both in the research area as in the action planning area.
- Specific objectives:**
- (1) The publication of the “Women Feeding Cities” workshop proceedings will
    - gather and document existing experiences in the field of UA and gender and allow analysis and comparison between them;
    - allow the wide distribution of these experiences as well as the results of the workshop to a wider public than only workshop participants and organisers;
    - and will give recognition to the existence of current experiences and work done in gender and UA by the workshop participants.
  - (2) The development of the guidelines will
    - enable the development of a publication which, besides dealing with the gender aspects of urban agriculture, provides researchers and practitioners with project phase specific tools and guidelines on how to include and incorporate gender aspects in every phase of the project cycle, hereby recognising the different actions needed in each phase;
    - enable a further building of the capacity of RUAF and Urban Harvest partners who are actively involved in the development of the guidelines in the specific area of gender and urban agriculture;
    - and will contribute to a further awareness raising of the end users of the publication, hereby attempting to contribute significantly to the way in which these researchers and practitioners gender-sensitively design and implement their urban agriculture related activities.
  - (3) Both publications will result in a continuation and further strengthening of the cooperation between Urban Harvest and RUAF, which benefits the ultimate results of these programmes and the knowledge generation on urban agriculture and gender aspects in specific.
- Abstract:** After having done a substantial amount of initial work in the area of gender and urban agriculture, mainly in trying to identify and conceptualise the most important issues, both the International Network of Resource Centres on Urban Agriculture and Food Security (RUAF) and CGIAR-Urban Harvest wish to jointly contribute to a further knowledge development in this field. These institutes therefore developed the current proposal to develop 2 publications, one being a product of the Women Feeding Cities workshop held in September 2004 in Ghana and one providing researchers and practitioners with project phase specific tools and guidelines on how to include and incorporate gender aspects in every phase of the project cycle, hereby recognising the different actions needed in each phase. While the first

publication provides an overview of the experiences gathered within RUAF and Urban Harvest on the matter of gender and UA, the second publication will consist of existing tools that have been adapted to the specific circumstances of urban agriculture as well as of newly developed tools, all demonstrating a gender-sensitive approach. The tools will, before being published, be tested during a period of 1 year in 11 different cities geographically spread over the world's regions by either a RUAF or an Urban Harvest regional partner. Experiences from every city will be discussed during on-line meetings and feedback resulting from these meetings will then be used to adapt and improve the tools. Both publications will be published in book and CD form, as well as on the RUAF and Urban Harvest websites and in the Urban Agriculture Magazine, so as to benefit a larger audience.

## **ADMINISTRATIVE INFORMATION**

- Project manager:** Henk de Zeeuw  
Coordinator RUAF and ETC-Urban Agriculture  
c/o ETC Foundation  
P.O. Box 64  
3830 AB Leusden, The Netherlands  
Phone +31-33-4326000  
Fax +31-33-4940791  
Email [h.dezeeuw@etcnl.nl](mailto:h.dezeeuw@etcnl.nl) / [urban-agriculture@etcnl.nl](mailto:urban-agriculture@etcnl.nl)  
[www.etc-international.org](http://www.etc-international.org) / [www.ruaf.org](http://www.ruaf.org)
- Recipient institution:** ETC-Urban Agriculture, Leusden, The Netherlands  
(see above for contact details)
- Collaborating institution:** CGIAR-Urban Harvest  
c/o CIP  
P.O. Box 1558  
Lima 12, Peru
- Participating institutions:**
- IPES - Promoción del Desarrollo Sostenible, Lima, Peru
  - MDP (Municipal Development Partnership (MDP), Harare, Zimbabwe
  - Institut Africain de Gestion Urbaine (IAGU), Senegal
  - International Water Management Institute South Asia Office (IWMI-India), Hyderabad, India
  - International Water Management Institute - Ghana sub-regional Office (IWMI-Ghana), Accra, Ghana
  - Institute of Geographical Sciences and Natural Resource Research of the Chinese Academy of Sciences (IGSNRR), Beijing, China
  - International Potato Centre (IPC), SSA Regional Office, Nairobi, Kenya
  - Makerere University, Kampala, Uganda
  - Institute for Nutritional Research (IIN), Lima, Peru
  - CIP-UPWARD, Philippines
- Supporting documents** Letter of agreement CGIAR-Urban Harvest

## 1. BACKGROUND

So far, only limited attention has been paid to gender issues in policies and programmes for urban food production and food security including urban agriculture research. This also shows in the relatively low number of publications on the subject. Although many authors observe that women make up a large proportion of urban food producers food processors and traders, few publications have explicitly dealt with gender issues in urban food production, processing and marketing.

One of the specific conclusions from the International Workshop on Appropriate Methodologies, organised by ETC-RUAF in cooperation with CGIAR-Urban Harvest in Nairobi, 2001, was the necessity of organising follow-up activities regarding gender issues in urban agriculture. In the ongoing work of Urban Harvest and RUAF, the issue of gender mainstreaming is increasingly important, in the context of women's role in urban food production and distribution systems and the importance of strengthening the capacity of national and local organisations to analyze and support innovations in these systems.

In summary, a number of activities have been recently undertaken by RUAF and Urban Harvest in collaboration, to address these issues:

- a. A **Gender Advisory Group** was established, which consisted of a small group of people that have expertise and hands-on experience in gender issues and agriculture in an urban setting, and who advise and guide the partners in the RUAF network in identifying strategies to better integrate gender issues in their activities and to "gender mainstream" urban agriculture.
- b. In the past 2 years **three working papers** have been prepared. The first paper identifies and discusses a number of key issues in the field of gender and urban agriculture and offers a framework for the analysis of such issues. The second paper discusses strategies that are or will be applied by the RUAF partners to mainstream gender in urban agriculture. The third paper describes a number of engendered PRA techniques that can be of use in gender analysis and planning. These papers also form the beginning of the development of the guidelines regarding the integration of gender in research, policies and action planning on urban food production and urban food security.
- c. The preparation and publication of a **special issue of the Urban Agriculture Magazine** on Gender in Urban Agriculture (UAM, issue # 12, April number 2004).
- d. The joint organisation of a **workshop** on gender and urban agriculture, entitled "**Women Feeding Cities: Gender Mainstreaming in Urban Food Production and Food Security**", which was held last September 2004 in Accra, Ghana. With this workshop, RUAF and Urban Harvest have wanted to pay explicit attention to the issues of gender and food production and security in urban areas, hereby not only paying attention to the role of women in the production of food in urban areas but also to their role in the processing and marketing of this food.
- e. The set-up of a **listserv** on gender mainstreaming in urban agriculture that includes both the RUAF and Urban Harvest partners as well as other interested colleagues. The mailing list serves as a forum where all members can share and discuss their own experiences, jointly analyse problems encountered and how to overcome such problems, and make each other aware of information that is of relevance for gender mainstreaming in Urban Agriculture (conceptual frameworks, tools and instruments, research reports, publications on important project experiences, videos, interesting web links, important events, etc.). The listserv is managed by RUAF.

The participants in the RUAF-Urban Harvest organised "Women Feeding Cities" workshop recommended as one of the main follow-up activities to jointly develop a publication on gender and urban agriculture by RUAF and Urban Harvest, which will combine all materials developed so far and which will display the synergy of these materials. In addition, it should include methodological guidelines, stressing recommended approaches.

These recommendations have evolved into a proposal that consists of 2 main parts:

- (1) The preparation and publication of a **Book** based on the inputs to and results of the "Women Feeding Cities" workshop
- (2) The preparation, testing and publication of **Guidelines and tools** on gender mainstreaming in UA research, policy development, planning, implementation and monitoring.

## **2. OBJECTIVES**

### **2.1 Main objective**

The main objective of the project is:

*To take the knowledge development in the area of gender and urban agriculture a step further, both by building on the existing conceptual framework and experiences as well as by developing a set of guidelines on how to go about the issue of gender in the urban agriculture research, policy development, action planning, implementation and monitoring.*

As itemized above, considerable work has already been done by RUAF and Urban Harvest towards developing methods to analyse local situations with regard to gender roles, access to and control of resources and problems and constraints specified by gender. However, after establishing the gender characteristics of a situation, it is subsequently important to demonstrate the appropriate methods and tools for intervention and innovation, which answer the often-heard question on 'how to go about it' in the subsequent phases of the project cycle.

### **2.2 The products to be developed**

To address this need, and also to move the process of gender mainstreaming to the next level (thus making efficient use of all the knowledge and materials already collected), we aim to develop, through a consultative process, both a publication of the results of the "Women Feeding Cities" workshop as well as a publication with guidelines on the integration of gender issues in the process of research, policy and development project design, implementation and monitoring.

#### *2.2.1 "Women Feeding Cities" workshop publication*

The publication will hold most of the case studies presented at the "Women Feeding Cities" workshop by both RUAF and Urban Harvest partners. Some of these papers will be further enhanced and updated by their authors, specifically with regard to inclusion of a description of the methodologies used in the case studies and strengthening the conclusions and recommendations of these studies for policy making and action planning. In the case of the RUAF partners, the experiences gained during more recent work of the partners in the same cities within the framework of the RUAF Cities Farming for the Future programme will be included.

The cases will be preceded by an extensive introduction, to be written by Alice Hovorka and Joanna Wilbers, which will be based on the three RUAF working papers on gender and urban agriculture (gender issues in urban agriculture, gender mainstreaming in RUAF, engendered PRA tools), the publications on the subject by Hovorka, as well as the case studies prepared for the workshop and other recent relevant materials.

Annex 1 provides a preliminary chapter outline of the publication as proposed.

#### *2.2.2 Guidelines on Gender Mainstreaming in UA*

The guidelines will build on the previous work of RUAF and Urban Harvest in the area of gender and urban agriculture, being the "Women Feeding Cities" workshop publication, but will go deeper into the question how to mainstream gender in urban agriculture. To answer this question, it will present specific tools and methodologies to approach gender aspects in urban agriculture, *for every phase in the project cycle.*

The publication will give attention to the mainstreaming of gender in policies regarding urban agriculture, as well as in the design, implementation and monitoring of research projects as well as of development projects. The guidelines will be specified for the various phases, such as diagnosis, design / planning, implementation, monitoring and evaluation since different methods and tools are required to integrate gender aspects in each phase. Up until now, most gender mainstreaming guidelines do not make this distinction and this publication intends to fill this gap. Lastly, the guidelines will also provide guidelines

for the institutionalisation of gender, both in the own organisation of the user of the guidelines (like RUAF and Urban Harvest partners) as well into their partner organisations.

In Annex 2 a preliminary chapter outline of the guidelines document is presented.

Initially, it is intended to publish the tools and guidelines in English. Publishing it in Spanish, French, Arabic and Chinese is considered of high importance, but is regarded as a follow-up activity of the current project for which additional funding should be acquired in due time.

### **2.3 Impact and target group**

The intended target group of the gender workshop publication and the guidelines on gender mainstreaming in urban agriculture research, policy making and action planning and implementation encompasses local policy makers, researchers and practitioners of governmental and non-governmental organisations as well as university students mainly in developing countries. We expect that the workshop publication will raise reader awareness of the importance of the role of women in feeding cities and the need to give proper attention to gender issues in research, policy formulation, action planning and implementation regarding urban agriculture and urban food security. The guidelines will provide them with the required practical suggestions and tools for implementing gender mainstreaming in urban agriculture.

Developing guidelines for such distinctive audiences as policy makers, researchers as well as development practitioners will be a challenging task, but will on the other hand also enable us to strengthen the necessary links between the three groups, something which is often omitted and underestimated.

The RUAF and Urban Harvest partners are themselves a more specific target group. They will be actively involved in the development of the two publications, as they will be asked to upgrade their case studies as well as to play a role in the testing of the draft guidelines and tools (see Chapter 3 on the activities and methodology of the project). In this respect, the development of both publications will, directly as well as indirectly, stimulate a further building of the partners' (practical) capacities with regard to gender mainstreaming.

### **2.4 Character**

Following the above, the character of the publications will answer to both the needs of researchers, NGO employees, local government officials and other practitioners in the field of urban agriculture. The "Women Feeding Cities" publication will have a more conceptual, analytical and exemplary character while the guidelines will be of a more practical nature. However, next to providing academically sound information, both will provide a sufficient amount of graphic materials, such as photos and illustrations of tools, but also a lot of practical case material collected during the workshop and test phase (see Chapter 3 for the project's activities and methodology). The publication is intended to be written in a clear language, which aims to address and appeal to the different audiences in our target group.

### 3. PROJECT METHODOLOGY

The following activities are planned to prepare and publish both publications.

#### 3.1 “Women Feeding Cities” workshop publication

##### *Activity a – Selection of cases*

In this first phase of the development of the “Women Feeding Cities” workshop publication, the cases to be published will be selected by the editorial committee (see paragraph 5.2 for the composition of this committee). During this phase, the editorial committee will also determine which cases need to be enriched and in what aspects. This will then be communicated to the author by the project team.

##### *Activity b – Enhancement of current cases*

During this phase, the authors will be enhancing their cases, hereby making use of the results of more recent research or development work in the same cities. At the end of this phase, the authors will submit their improved case to the editorial committee.

##### *Activity c – Editing of draft case studies*

At this point the draft versions of the cases will be subject to final editing by the project team and approval by the editorial committee.

##### *Activity d – Production of introductory chapter and other sections*

While the authors of the case studies are upgrading their studies, a first draft of the introductory chapter will be produced by Alice Hovorka and Joanna Wilbers as well as other sections of the publication like the foreword, preface and resources section (see Annex 1 for a preliminary chapter outline).

The introductory chapter will draw lessons from the cases presented, besides providing the more theoretical concepts, providing lessons learnt available from other recent literature and identifying gaps existent in current literature on the subject. As it draws on the cases in the publication, this section will be finalized only once the upgraded case studies have been received.

##### *Activity e – Publication and distribution*

The book will be published through different medias: in hard copy form (most probably by IIRR publications in the Philippines or Kenya), on CD ROM, and on the Urban Harvest and RUAF websites (and most probably with IDRC as electronic co-publisher). The book is intended to make up a total of 125 pages, and will be published in English (see point 2.2.2).

For the publication of the hard copy form, a number of activities are needed:

- preparation of final text, formatting and proof reading
- language editing
- layout and graphic design
- final review and editing
- the actual printing

For the CD ROM, the following activities are foreseen:

- preparation of the content and the materials
- design and pre-production of the content
- design of the CD label and its cardboard case
- the printing of the CD and the label

Distribution of the hard copy form will be done through postal mail to selected RUAF and Urban Harvest contacts, such as libraries, universities and research institutes. In total 1,000 hard copies are intended to be printed (of which 300 for IDRC, 350 for RUAF and another 350 for Urban Harvest). The CD ROM will be distributed along with an issue of the RUAF Urban Agriculture Magazine, and in this way, will reach policy makers, NGO employees, municipal officers, etc. The Urban Agriculture -Magazine (English version) is distributed to 1900 subscribers. An additional 200 copies of the CD ROM will be distributed by Urban Harvest and RUAF to fulfil extra requests.

### 3.2 Guidelines on Gender and UA

#### *Activity a – Formulation of draft guidelines and tools*

During the workshop “Women Feeding Cities” the participants identified the need to adapt gender assessment and planning tools developed for rural agriculture and to develop some new ones.

The project team (see paragraph 5.2 for information on this team) will elaborate some of the existing tools in order to fit better in the context of urban agriculture and develop some additional tools needed. This will imply also some literature study in order to identify valuable inputs and examples. Together with previous work done on the subject by RUAF and Urban Harvest, this will provide the basis for the formulation of the draft guidelines and tools. This work will be done by the project team, under guidance of the editorial committee (see also 5.2). During this phase, the draft tools and guidelines document will be translated to Spanish and to French, so that it can be worked with in Latin America and French speaking Africa.

#### *Activity b – Testing of draft tools and guidelines*

The draft guidelines and tools will then be tested in practice during 1 year in 11 cities, with a profound geographical spread. Six cities will be chosen from the RUAF network and 5 cities from Urban Harvest network. The testing will be done by regional or local RUAF and Urban Harvest partners, guided and coordinated by the project team, in the following cities:

#### **RUAF cities**

Bulawayo, Zimbabwe  
Beijing, China  
Accra, Ghana  
Villa Maria del Triunfo (Lima), Peru  
Hyderabad, India  
Pikine (Dakar), Senegal

#### **Urban Harvest cities**

Nairobi, Kenya  
Kisumu, Kenya  
Kampala, Uganda  
Lurigancho-Chosica and Huachipa (Lima), Peru  
Manila, Philippines

#### *Activity c – Feedback collection and adaptation of the draft guidelines and tools*

After the test phase, feedback will be collected through local reports on the testing and during a workshop to be held in the Netherlands in which the project team and the editorial board will be participating to analyse and discuss the results of the field testing and adaptations needed in the draft tools and guidelines. The workshop will be organised and coordinated by the project team. Based on the results of this workshop, the project team will adapt the draft tools and guidelines and prepare a second draft.

#### *Activity d – Feedback on second draft and preparation of final version*

In this phase, an on-line meeting will be organised, in order to validate the second draft of the tools and guidelines. The on-line meeting will be organised with the help of Teamspeak software. An on-line meeting has the advantage that communication between the RUAF and Urban Harvest partners is stimulated at minimal costs. Again, the project team is responsible for the organisation and coordination and Advisory Group members will be asked to participate. Based on the results of this validation meeting, the final version of the tools and guidelines will be prepared.

#### *Activity e – Publication of final tools and guidelines and their distribution*

Also the guidelines will be published through different medias: in hard copy form, as a CD ROM, as well as in electronic form on the Urban Harvest and RUAF websites. The guidelines are intended to make up a total of 150-200 pages, and will be published in English.

For the publication of the hard copy form, a number of activities are needed:

- preparation of the final text, formatting and proof reading
- language editing
- layout and graphic design

- final editing and preparation of the editorial
- the actual printing

For the CD ROM, the following activities are foreseen:

- preparation of the content and the materials
- design and pre-production of the content
- design of the CD label and its cardboard case
- the actual printing of the CD and the label

Distribution of the hard copy form of the guidelines will be done by postal mail to selected RUAF and Urban Harvest contacts, such as libraries, universities and research institutes. In total, 500 hard copies are intended to be printed. The CD ROM will be distributed along with an issue of the RUAF Urban Agriculture Magazine, and in this way, will reach policy makers, NGO employees, municipal officers, etc. The Urban Agriculture Magazine (in English) is distributed to 1,900 subscribers. 200 extra copies will be distributed by Urban Harvest and RUAF to fulfil additional requests (therefore, in total 2,100 CD ROMs will be printed).

#### 4. RESULTS

The publication of the “Women Feeding Cities” workshop proceedings will:

- point out the role of women in feeding the cities and the importance of integrating a gender perspective in research, policies and action plans on urban agriculture and food security
- present a conceptual and analytical framework regarding gender in urban agriculture
- present existing experiences in the field of UA and gender and allow analysis and comparison between them
- allow the wide distribution of these experiences as well as the results of the workshop to a wider public than only workshop participants and organisers
- give recognition to the existence of current experiences and work done in gender and UA by the workshop participants

The development of the guidelines will:

- enable the development of a publication which, besides dealing with the gender aspects of urban agriculture, provides researchers and practitioners with guidelines and tools on how to include and incorporate gender aspects in each phase of the diagnosis, design, implementation and evaluation process.
- enable a further building of the capacity of RUAF and Urban Harvest partners in mainstreaming gender in urban agriculture by actively involving them in the development and testing of the guidelines and tools.
- provide researchers and practitioners in the field of urban agriculture with a set of field tested guidelines and tools, thereby facilitating significantly that these researchers and practitioners will gender-sensitively design and implement their urban agriculture related activities.

In addition, both publications will result in a continuation and further strengthening of the cooperation between Urban Harvest and RUAF, which will enhance their results and knowledge generation regarding gender and urban agriculture.

a. For the “Women Feeding Cities” workshop proceedings, the deliverables are:

- 1 hardcopy publication (1,000 copies)
- 1 CD ROM (2,100 copies)
- Electronic publication on RUAF, Urban Harvest and IDRC website

b. For the guidelines publication, the deliverables are:

- 1 hardcopy publication (500 copies)
- 1 CD ROM (2,100 copies)
- 11 reports on each test location
- 1 report of on-line feedback meetings
- Electronic publication on RUAF, Urban Harvest and IDRC website

c. Annual and final financial and progress reports on this project.

## 5. PROJECT ORGANISATION

### 5.1 Institutions involved

This project will be implemented in close cooperation between the RUAF programme (RUAF Foundation) and the Urban Harvest programme (CGIAR).

Both RUAF and Urban Harvest will contribute to the project with their own human and financial resources.

ETC-Urban Agriculture, Leusden, The Netherlands, the coordinating institution for the RUAF programme, will act as the recipient organization of external contributions to this project and Ir. Henk de Zeeuw, coordinator RUAF, will be the administratively responsible person for this project.

#### - International network of Resource Centres on Urban Agriculture and Food security (RUAF)

RUAF is an international network of regional resource centres that since 1999 facilitate the integration of urban agriculture in the policies and programmes of national and city governments and international organisations.

The RUAF partners include: IPES in Lima (Latin America), MDP in Harare (South and East Africa), IAGU in Senegal (Francophone West Africa), IWMI in Ghana (Anglophone West Africa), IWMI in India (South East Asia) and IGSNRR (China) (see also Administrative Information).

RUAF is coordinated by ETC-Urban Agriculture, an independent professional -but not-for-profit- organisation that supports local initiatives aimed at sustainable urban and rural development.

The RUAF partners seek to realise their mission by:

- **knowledge management:** collecting and disseminating research data and project experiences in the field of urban agriculture; maintenance of databases; publication of the Urban Agriculture Magazine (4 languages); preparation of policy guidelines, manuals and other selected materials requested by the various types of stakeholders in urban agriculture
- **capacity development:** development of training modules, training of trainers and implementing training courses at regional and local level tailored to the needs of specific stakeholder categories
- **multi-stakeholder policy development and action planning:** the organisation of policy awareness seminars, establishment of Multi-stakeholder Forums, GIS and PRA studies, participatory appraisals, multi-actor policy formulation and action planning and budgeting, design and implementation of pilot projects, a/o)
- **learning from monitoring:** design and introduction of integrated and participatory monitoring of process and impacts of the multi-stakeholder planning and implementation
- **gender mainstreaming:** strengthening the integration of gender in training activities and materials; commissioning case studies and systematisation of experiences

RUAF is funded by DGIS (Directorate General for International Development Cooperation of the Ministry of Foreign Affairs, the Netherlands) and IDRC (International Development Research Centre, Canada).

### - Urban Harvest

In late 1999 the CGIAR Consultative Group on International Agricultural Research (CGIAR) launched a system-wide initiative to direct and coordinate the collective knowledge and technologies of the Future Harvest Centres towards strengthening urban and peri-urban agriculture (UPA). The Initiative, formerly known by its acronym SIUPA, and now renamed Urban Harvest, helps International Research Centres to link together their own efforts and become partners with many national and international efforts.

The goals of Urban Harvest are to:

- Contribute to enhanced food security, improved nutrition and higher incomes for poor urban and peri-urban families
- Reduce the negative environmental impact of UPA and enhance its positive potential
- Establish the perception of UPA as a productive, essential component of sustainable cities

Urban Harvest has been involved in a participatory process with various national and international partners in urban and peri-urban agriculture to jointly come up with an adequate framework to study the complex, dynamic, and multi-sectoral reality of the urban environment. This framework focuses on three essential themes in UPA, which provide the basis for guiding activities at the practical level of research and development projects in regional settings, as well as in alliance-building initiatives at global and regional level. These themes comprise: **Stakeholder and policy dialogue**, to anchor the research process in the local institutional and policy context; **urban livelihoods and markets** to enhance the contribution of agriculture to urban household food and income security; and **urban ecosystem health**, to scientifically assess negative and positive impacts of urban and peri-urban agriculture on human and ecosystem health in urban areas and seek ways to mitigate the negative and enhance the positive effects. A fourth area of activity focuses on global and local knowledge networking, to share understanding and innovation across regions and expand impact.

### **5.2 Editorial board**

An editorial board will be established that will advise and guide the project team in their activities and will define the desired contents of both publications and will assess the quality of the draft final products.

This board will consist of

- Dr Gordon Prain (Coordinator Urban Harvest)
- Ir Henk de Zeeuw (Coordinator RUAF)
- Dr Alice Hovorka (University of Guelph, Ontario; project team leader)

### **5.3 Project team**

The project team will consist of Alice Hovorka (University of Guelph, Ontario), Drs Joanna Wilbers (ETC-RUAF) and Mary Njenga Msc (Urban Harvest – CIP). Dr Hovorka will act as team leader. Dr Hovorka will take part in the preparation of the introductory chapter of the Women Feeding Cities publication and the development of the guidelines; Miss Wilbers will support her in those activities, prepare the other sections of the workshop publication and will coordinate the testing of the guidelines in the RUAF-project sites. Miss Njenga will do so for the testing in the Urban Harvest project sites.

All persons involved in the project will be contracted by ETC-Urban Agriculture for the activities and duration stipulated in this project document, with exception of CIP staff, whose participation will be arranged through a sub-contract with CIP.

## 6. DURATION AND TIME PLANNING

The development, publication and distribution of the publication on the workshop “**Women Feeding Cities**” will take 15 months. Below a timeline of the different activities is given.

Activities	Duration				
	Jan-Mar 2006	Apr-Jun 2006	Jul-Sep 2006	Oct-Dec 2006	Jan-Mar 2007
(a) Selection of cases					
(b) Enhancement of current cases					
(c) Editing of draft case studies					
(d) Production of introductory chapter and other sections					
(e) Publication and distribution					

The development of the **guidelines publication** is scheduled to take up to 2,5 years. The duration of the different activities is indicated below.

Activities	Duration					
	Jan-Jun 2006	Jul-Dec 2006	Jan-Jun 2007	Jul-Sept. 2007	Oct-Dec. 2007	Jan-Jun 2008
(a) Formulation of draft guidelines and tools						
(b) Testing of draft tools and guidelines						
(c) Feedback collection and adaptation of draft guidelines and tools						
(d) Feedback on second draft and preparation of final version						
(e) Publication of final tools and guidelines and their distribution						

## 7. BUDGET

The budget for the planned activities amounts to EUR 181,720 in total of which EUR 38,052 will be contributed by ETC-UA (RUAF programme) and EUR 3,000 by CIP (Urban Harvest programme).

<b>BUDGET SUMMARY (euros)</b>					
<b>Publications on Gender and UA</b>					
<b>RUAF - Urban Harvest Jan 2006 - Jun 2008</b>					
		<b>IDRC</b>	<b>RUAF</b>	<b>UH</b>	<b>TOTAL</b>
1	<b>Coordination / management</b> (HDZ * 5 days per year x 3 years @ EUR 688 per day)	10320			10320
2	<b>Publication "Women Feeding Cities"</b>	69465	2404	1000	72869
3	<b>Guidelines and tools publication</b>	60883	35648	2000	98531
	<b>TOTALS</b>	<b>140668</b>	<b>38052</b>	<b>3000</b>	<b>181720</b>

(HDZ = Henk de Zeeuw)

In Annex 3 and 4, the detailed budget tables can be found for the publication on the "Women Feeding Cities" workshop and the guidelines and tools publications respectively.

**ANNEX 1 CHAPTER OUTLINE “WOMEN FEEDING CITIES” WORKSHOP PUBLICATION**

<i>Part</i>	<i>Title</i>	<i>Author / Institute</i>	<i># pages</i>
Foreword		Gordon Prain (UH) and Henk de Zeeuw (ETC-Urban Agriculture/RUAF)	2
Preface		Diana Lee-Smith (UH)	5
Chapter 1	Introduction (“state of the art”)	Alice Hovorka (Guelph University, Canada) and Joanna Wilbers (ETC-Urban Agriculture / RUAF)	25
Chapter 2	Case study Hyderabad	IWMI-India (RUAF partner)	8
Chapter 3	Case study Beijing	IGSNRR (RUAF partner)	8
Chapter 4	Case study Manila	UPWARD (Urban Harvest)	8
Chapter 5	Case study Accra	IWMI-Ghana (RUAF partner)	8
Chapter 6	Case study Pikine (Dakar)	IAGU (RUAF partner)	8
Chapter 7	Case study Harare / Bulawayo	MDP (RUAF partner)	8
Chapter 8	Case study Kampala	Makerere University (Urban Harvest)	8
Chapter 9	Case study Kisumu	Mazingira Institute (Urban Harvest)	8
Chapter 10	Case study Nairobi	Urban Harvest-NBO (Urban Harvest)	8
Chapter 11	Case study Lima – Villa Maria del Triunfo	IPES (RUAF partner)	8
Chapter 12	Case study Lima – Carapongo	Urban Harvest (Urban Harvest)	8
Resources section		UH and RUAF	5
		<i>Total</i>	125

## **ANNEX 2 CHAPTER OUTLINE GUIDELINES GENDER AND UA**

1. *Origin and purpose of publication (introduction)*
  - a. Purpose, relevance and set-up of this publication
  - b. Short history of the development process of the publication
  
2. *Gender issues in urban agriculture*
  - a. Presentation of the conceptual framework: key issues within gender and urban agriculture (including norms and values)
  - b. Illustration of the key issues based on the case studies from RUAF and UH cities
  
3. *Gender mainstreaming in Urban Agriculture*
  - a. Introduction on gender mainstreaming within the field of urban agriculture
  - b. Guidelines for engendering situation analysis on urban agriculture (stakeholder analysis; problem diagnosis; identification of development potentials)
  - c. Guidelines for engendering action planning and implementation on urban agriculture
  - d. Guidelines for gender mainstreaming in policymaking and definition of norms and regulations on urban agriculture
  - e. Guidelines for integrating gender in monitoring and evaluation on urban agriculture
  
4. *Gender sensitive tools for participatory urban agriculture development*
  - a. Introduction (PRA and beyond; gender specific; adaptation for urban agriculture)
  - b. Overview of the suitability of the various tools for different phases of the project cycle
  - c. Explanation of each tool and its use
  
5. *Conclusion and final recommendations*

**ANNEX 3 DETAILED BUDGET PUBLICATION ON 'WOMEN FEEDING CITIES' WORKSHOP**

The explanation of abbreviations used in the budget tables in Annex 3 and 4 is as follows:

AHO	Alice Hovorka
JWS	Joanna Wilbers
MNJ	Mary Njenga
DLS	Diana Lee-Smith
GPR	Gordon Prain
HDZ	Henk de Zeeuw
LTM	Local Team Member
IM	Information Manager
LE	Language Editor
TRA	Translator
GR	Graphic Designer
ED	External Designer
SEC	Secretary

<b>BUDGET (euros)</b>									
<b>Publication on workshop "Women Feeding Cities"</b>									
<b>RUAF - Urban Harvest Jan 2006 - Mar 2007</b>									
	<i>Activity</i>	<i>no.</i>	<i>unit</i>	<i>by</i>	<i>price</i>	<b>IDRC</b>	<b>RUAF</b>	<b>UH</b>	<b>TOTAL</b>
2006	<b>Activity (a) Selection of cases</b>								
	A1. Selection of cases; identification of adaptations needed	3	days	JWS	388	1164			1164
		3	days	AHO	350	1050			1050
		1	days	GPR	500			500	500
		1	days	HDZ	688		688		688
	A2. Communication with authors	3	days	JWS	388	1164			1164
	<b>Activity (b) Enhancement of current cases</b>								
	B1. Upgrading of current cases (11 cases * 5 days; 6 RUAF, 5 UH)	55	days	LTM	100	5500			5500
	B2. Communication with authors	5	days	JWS	388	1940			1940
	<b>Activity (c) Editing of draft case studies</b>								
	C1. Editing of draft versions	12	days	JWS	388	4656			4656
		10	days	MNJ	100	1000			1000
		5	days	AHO	350	1750			1750
	<b>Activity (d) Production of introductory chapter and other sections</b>								
	D1. Introductory chapter	5	days	JWS	388	1940			1940
		10	days	AHO	350	3500			3500
	D2. Preface	1	day	GPR	500			500	500
		1	day	HdZ	688		688		688
	D3. Foreword	3	days	DLS	350	1050			1050
	D4. Resources Section	4	days	JWS	388	1552			1552
		1	days	AHO	350	350			350
	D5. Review of draft	3	days	HdZ	688	2064			2064

		3	days	GPR	500	1500			1500
	<b>Activity (e) Publication and distribution</b>								
	E1. Book (125 pages)								
	<i>E1.1 Publication</i>								
	E1.1.1 Preparation of final text, formatting & proof reading	12	days	JWS	388	4656			4656
	E1.1.2 Language editing	8	days	LE	256	2048			2048
	E1.1.3 Layout/graphic design	10	days	GR	378	3780			3780
	E1.1.4 Final review	3	days	AHO	350	1050			1050
	E2. CD ROM								
	<i>E2.1 Publication</i>								
	E2.1.1 Preparation of content and materials	3	days	JWS	388	1164			1164
	<b>SUBTOTAL for 2006</b>					<b>42878</b>	<b>1376</b>	<b>1000</b>	<b>45254</b>
2007	<b>Activity (e) Publication and distribution - continued</b>								
	E1. Book (125 pages)								
	<i>E1.1 Publication</i>								
	E1.1.5 Printing costs	1000	copies		12	12000			12000
	<i>E1.2 Distribution*)</i>	1000	copies		10	10000			10000
	E2. CD ROM								
	<i>E2.1 Publication</i>								
	E2.1.2 Design and pre-production of content	6	days	IM	325	1950			1950
	E2.1.3 Design CD label and cardboard case	1	day	ED	590	590			590
	E2.1.4 Printing of CD and label**)	2100	copies		0,82	1722			1722
	<i>E2.2 Distribution</i>								
	E2.2.1 Along with UA Magazine	1900	copies		0,32		608		608
	E2.2.2 Upon additional request***)	200	copies		2,10		420		420
	E3. Website publication								
		1	day	IM	325	325			325
	<b>SUBTOTAL for 2007</b>					<b>26587</b>	<b>1028</b>	<b>0</b>	<b>27615</b>
<b>GRAND TOTAL</b>						<b>69465</b>	<b>2404</b>	<b>1000</b>	<b>72869</b>

Explanatory notes:

\*) priority mailing from NL to the South @ 9,25 plus envelope, handling costs, etc.

\*\*\*) between 1000 and 2500 copies, price per copy is 0,82 (0,62 for CD and label, 0,20 per cardboard case)

\*\*\*) includes €1,54 postage of 0,45 gr. and envelop, sticker, handling costs

**ANNEX 4 DETAILED BUDGET GUIDELINES AND TOOLS PUBLICATION**

For an explanation of the abbreviations used, please see the overview in Annex 3.

<b>BUDGET (euros)</b>									
<b>Guidelines Publication on Gender and UA</b>									
<b>RUAF - Urban Harvest Jan 2006 - Jun 2008</b>									
	<i>Activity</i>	<i>no.</i>	<i>unit</i>	<i>by</i>	<i>price</i>	<b>IDRC</b>	<b>RUAF</b>	<b>UH</b>	<b>TOTAL</b>
2006	<b>Activity (a) Formulation of draft guidelines and tools</b>								
	A1. Adaptation existing tools and design additional tools (incl. literature study)	15	days	JWS	388	5820			5820
		5	days	MNJ	100	500			500
		5	days	AHO	350	1750			1750
	A2. Formulation of draft guidelines								
	A2.1 Formulation	10	days	JWS	388	3880			3880
		5	days	MNJ	100	500			500
		5	days	AHO	350	1750			1750
		2	days	HdZ	688	1376			1376
		4	day	GPR	500	2000			2000
	A2.2 Translation costs English to Spanish	100	pages	TRA	40		4000		4000
	A2.3 Translation costs English to French	100	pages	TRA	40		4000		4000
	<b>Activity (b) Testing of draft tools and guidelines</b>								
	B1. Coordination (15 days per year UH and RUAF)	7,5	days	JWS	388		2910		2910
		7,5	days	MNJ	100			750	750
	B2. Testing: 11 regional/local partners in 11 cities * 10 days -- 6 RUAF, 5 UH*)	55	days	LTM	100	5500			5500
	<b>SUBTOTAL for 2006</b>					<b>23076</b>	<b>10910</b>	<b>750</b>	<b>34736</b>
2007	B1. Coordination continued	7,5	days	JWS	388		2910		2910
		7,5	days	MNJ	100			750	750
	B2. Testing continued	55	days	LTM	100	5500			5500
	<b>Activity (c) Feedback collection and adaptation of draft guidelines and tools</b>								
	C1. Processing of field reports on testing	5	days	MNJ	100	500			500
		5	days	JWS	388	2040			2040
	C2. 3 Day face-to face meeting of the project team and editorial board in The Netherlands								
	C2.1 Preparation and organisation	1	day	AHO	350	350			350
		2	days	JWS	388	776			776
	<b>C2.2 Local (logistical) organisation</b>	4	days	SEC	388	1552			1552
	C2.3 International travel plus visa costs (Guelph, Lima and Nairobi)	3	part.		1600	4800			4800
	C2.4 Accommodation and meals (3 days, 3 nights)	5	part.		330	1650			1650
	C2.5 Workshop facilities (3 days) and materials	5	part.		100	500			500
	C2.6 Local transport	5	part.		50	250			250
	C2.7 Preparation of minutes	2	days	MNJ	100	200			200
	C2.8 Participation in meeting	3	days	MNJ	100	300			300
		3	days	JWS	388	1164			1164
		3	days	AHO	350	1050			1050
		3	days	HDZ	688	2064			2064
		3	days	GPR	500	1500			1500
	C3. Adaptation draft guidelines	5	days	JWS	388	1940			1940

		1	day	MNJ	100	100			100
		3	days	AHO	350	1050			1050
		1	day	HdZ	688		688		688
		1	day	GPR	500			500	500
		<b>SUBTOTAL for 2007</b>				<b>27286</b>	<b>3598</b>	<b>1250</b>	<b>32134</b>
2008	<b>Activity (d) Feedback on second draft and preparation of final version</b>								
	D1. Collection of feedback on second draft and production of minutes	2	days	MNJ	100	200			200
		1	day	JWS	388	388			388
		1	day	AHO	350	350			350
	D2. Preparation of final version tools & guidelines	3	days	JWS	388	1164			1164
		1	day	MNJ	100	100			100
		1	day	AHO	350	350			350
	<b>Activity (e) Publication of final tools and guidelines and their distribution</b>								
	E1. Book (200 pages)								
	<i>E1.1 Publication</i>								
	E1.1.1 Preparation final text, formatting and proof reading	10	days	JWS	388	3880			3880
	E1.1.2 Language editing	10	days	LE	256		2560		2560
	E1.1.3 Layout/graphic design	10	days	GR	378		3780		3780
	E1.1.4 Preparation editorial and final review	3	days	AHO	350		1050		1050
	E1.1.5 Printing costs	500	copies		12		6000		6000
	<i>E1.2 Distribution**)</i>	500	copies		10		5000		5000
	E2. CD ROM								
	<i>E2.1 Publication</i>								
	E2.1.1 Preparation of materials	3	days	JWS	408	1224			1224
	E2.1.2 Design and pre-production of content	6	days	IM	325	1950			1950
	E2.1.3 Design CD label and cardboard case	1	day	ED	590	590			590
	E2.1.4 Printing of CD and label***)	2100	copies		0,82		1722		1722
	<i>E2.2 Distribution</i>								
	E2.2.1 Along with UA Magazine	1900	copies		0,32		608		608
	E2.2.2 Upon additional request****)	200	copies		2,10		420		420
	E3. Website publication	1	day	IM	325	325			325
	<b>SUBTOTAL for 2008</b>					<b>10521</b>	<b>21140</b>	<b>0</b>	<b>31661</b>
	<b>GRAND TOTAL</b>					<b>60883</b>	<b>35648</b>	<b>2000</b>	<b>98531</b>

Explanatory notes:

\*) The 10 days per partner organisation are for report writing as well as the preparation and attendance of the on-line meeting.

\*\*\*) Priority mailing from NL to the South @ 9,25 plus envelope, handling costs, etc.

\*\*\*\*) Between 1000 and 2500 copies, price per copy is 0,82 (0,62 for CD and label, 0,20 per cardboard case)

\*\*\*\*\*) Includes €1,54 postage of 0,45 gr. and envelop, sticker, handling costs